

Policy for Disabled Friendly Environment



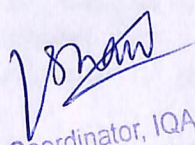

DR. SUDHIR CHANDRA SUR INSTITUTE OF TECHNOLOGY AND SPORTS COMPLEX

540, Dum Dum Road, Suremath, Kolkata- 700074, West Bengal



Policy for Disabled Friendly Environment (W.e.f 2021-22)

Revised and Approved by BOG
Dated on 03/07/2021
Under Agenda No. 3

Ref. No: <u>DSCSITSEC/POLY/2021-22/24</u> Issue No- <u>4</u>	Compiled & Checked By:  Coordinator, IQAC (IQAC Convener)	Approved By:  Principal
--	---	--

Dr. Sudhir Chandra Sur Institute of Technology and Sports Complex
540, Dum Dum Road, Kolkata -700074

PRINCIPAL
Dr. Sudhir Chandra Sur Institute of Technology & Sports Complex
540 Dum Dum Rd. Kolkata-74

Policy for Disabled Friendly Environment

The primary goal of the policy is to establish a collegiate environment that will enhance the college education of individuals with disabilities. The Persons with Disabilities Act of 1995 and the National Policy for Persons with Disabilities, 2006, both state that students with disabilities should have access to education at all levels.

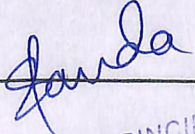
Discrimination on the basis of handicap or any other criteria is not practiced at the Dr. Sudhir Chandra Sur Institute of Technology and Sports Complex. SurTech offers an inclusive environment for teaching and learning where staff and students with disabilities are not subjected to discrimination. The institute's authorities all offer the staff and students with disabilities every assistance they can. These policies apply to all staff members, instructors, and students.

Through structured Students with Disability (SwD) Policy and Procedures in compliance with UGC standards, Dr. Sudhir Chandra Sur Institute of Technology and Sports Complex is dedicated to supporting equal educational opportunities for students with disabilities by helping them realize their full potential. To provide a completely inclusive environment for students with disabilities, this policy aims to go above and beyond the legal standards, even though the college conforms with the Persons with Disabilities Act and other legal requirements.

There is a robust support system available at the college for students with disabilities. The college offers complete integration of all people, complete and equal access to co-curricular and extracurricular programs, and academic programs to enhance the educational experiences of students with disabilities pursuing higher education. There shall be no prejudice against any student in any of the Dr. Sudhir Chandra Sur Institute of Technology and Sports Complex's programs or events. By creating an environment that allows them to exercise, take part in equal activities, and socialize with other students, the Institute gives students with disabilities the chance to grow with equality and dignity.

OBJECTIVES:

- Create an inclusive culture to prevent discrimination against students and staff in the workplace and educational setting based on disability.
- To create an appropriate regulatory body to offer active services to the institute's workers and students with disabilities.
- Verify that all regulations pertaining to people with disabilities are being implemented.


PRINCIPAL
Dr Sudhir Chandra Sur Institute
of Technology & Sports Complex
540, Dum Dum Rd, Kolkata-74



- Verify the complete involvement of individuals with disabilities and offer them equal opportunities for growth.
- To be able to invest the necessary funds in order to meet the aforementioned goals.
- To offer equitable educational opportunities to students with disabilities pursuing higher education.
- To create and nurture an atmosphere that encourages understanding, compassion, and a positive attitude toward those with disabilities.
- To employ all appropriate and pertinent teaching strategies and techniques without sacrificing the course's core content or the mentor's capacity to demonstrate the requisite abilities.
- To furnish the institution with the necessary resources for the physical campus and facilities that students with disabilities need, and to make it easier for them to access educational materials online.
- To empower the institution's impaired students to advocate for themselves and assert their rights; additionally, to inform pertinent parties about the requirements and difficulties faced by students with disabilities via workshops and campaigns.
- To put into effect all laws and regulations, both present and future, relating to higher education for students with disabilities.

DISABILITY:

This word refers to limitations in movement and senses (e.g., hearing, eyesight, or mobility). Acute brain injuries (ABI) are included in the range of disabilities, as are impairments brought on by chronic illnesses and syndromes, imperceptible disabilities like psychological and emotional disorders, learning disabilities in the context of education, heart disease, asthma, and epilepsy. Numerous disabilities differ in terms of their degree and kind of limitation; hence, the effort needs to be unique and tailored to each person's needs.

QUALIFIED PERSON WITH DISABILITY

A "qualified individual with a disability" is a person who meets the requirements to participate in any institute activity.

For a qualified person with a disability to be considered for employment, training, assignments, and promotion, they must be able to perform the minimum essential functions of the job.

Sauda
PRINCIPAL
Dr. Sudhir Chandra Sur Institute
of Technology & Sports Complex
540 Dum Dum Rd. Kolkata-74



ENABLING UNITS FOR INDIVIDUALS WITH DISABILITIES:

Dr. Sudhir Chandra Sur Institute of Technology and Sports Complex has set up a resource center on campus for individuals with disabilities seeking comprehensive education. For those with disabilities, this center will serve as an enabling unit.

- The institute will supply the necessary supporting staff considering the unit's diverse roles and activities.
- To implement the institute's policy for people with disabilities, the unit will collaborate with the expert committee on individuals with disabilities.
- The resource center, also known as the Enabling Unit, will primarily perform the following tasks:
- Provide guidance on the kinds of courses that students with disabilities can take at the postsecondary level of education.
- Evaluating the courses that students with disabilities are taking to determine their educational needs.
- Organizing teacher awareness campaigns regarding the methods of instruction, methods of assessment, etc. that they should use while dealing with children who have disabilities in the classroom.
- Aiding students with disabilities and helping them find suitable jobs once returning from college.
- Helping students with impairments with remedial coaching sessions on a regular basis.

ACCESSIBILITY POLICY:

This refers to ensuring that all programs, events, and associated advantages are completely accessible to eligible individuals with disabilities. Many materials should be provided by the institute to make the campus accessible to people with disabilities. It is the responsibility of the faculty and administration of the institute to make reasonable accommodation for all individuals with disabilities and to assist in resolving any issues related to access. We provide wheelchairs for students with disabilities.

Strict adherence to the following accessibility guidelines shall be ensured: Every UG and PG program and activity needs to be accessible.

All students with disabilities should have access to accessible textbooks and study materials. Teachers and non-teaching staff should also be made aware of accessibility difficulties through awareness programs.

Sanda

PRINCIPAL
Dr Sudhir Chandra Sur Institute
of Technology & Sports Complex
540, Dum Dum Rd. Kolkata-74

EXAM POLICY:

To accommodate students with impairments, Dr. Sudhir Chandra Sur Institute of Technology and Sports Complex may alter the assessment framework as needed. There will be practical accessibility to accommodate the needs of the sizable student population with impairments. The examination department has released instructions regarding the use of scribes in exams.

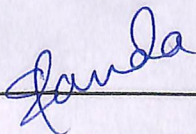
The following criteria may be used by the Controller of Examinations to select scribes, subject to the guidelines set forth by the Dr. Sudhir Chandra Sur Institute of Technology and Sports Complex for candidates who are qualified to use scribes:

- There are no distinct requirements for routine exams.
- A disability certificate issued by a licensed medical professional anywhere in the world is recognized.
- Students with disabilities (SwD) are welcome to use Scribe's facilities.
- The SwD may choose, at his discretion, to use his own Scribe if given advance notice.
- The scribe who is appointed may not hold a position with the college.
- He or she cannot be a relative of one of the applicants taking the test.
- The scribe's educational background needs to be less than the candidates.
- It is necessary to receive a proforma with a declaration from the scribe.
- The scribe's signed proforma needs to be sent to the Controller of Examination's office.
- Using the scribe service is easy to do; just fill out the form and make sure all the required information is included.
- Examinees might find comfortable sitting arrangements at the test center.
- The computer center is the location of the SwD examination, and SwDs have access to the examination centers.
- The Controller of the Examination will have the last say in all matters. • Those who are permitted to utilize a scribe under the concessions listed below will get compensatory time for the examination. Disabled candidates who appear for examination are granted accommodations such as scribes during the examination and extra time to finish the test, subject to the guidelines prescribed by Dr. Sudhir Chandra Sur Institute of Technology and Sports Complex, depending on the extent and type of the candidate's impairment.

ACCESSIBILITY AND ACCESS AUDIT FOR PERSONS WITH DISABILITIES:

❖ Enabling Environment

According to the Person with Disabilities (PwD) Act, the Institution's grounds are an enabling environment if all the amenities are accessible to and used by people with disabilities:


PRINCIPAL
Dr. Sudhir Chandra Sur Institute
of Technology & Sports Complex
540 Dum Dum R. Kolkata-74

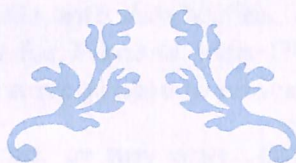
- Gates of entry.
- The building's elevators and ramps.
- Emergency doorways.
- Parking.
- Making restrooms wheelchair accessible.
- Auditory signals and Braille symbols in lifts and elevators."
- Slopes and curb cuts in the interior pavement of the Institution.
- In an emergency, employees, teachers, and students have access to ambulances. Periodically, facilities are offered in accordance with the regulations.
- Sessions on disability sensitization are included in the program for orienting students and employees.
- Employees are prepared to help anyone with disabilities, particularly those who struggle with learning.
- Students with visual impairments kit.

❖ **For the SwDs, the following amenities are also provided:**

- Students can request auxiliary aids and services for course or program accessibility, such as readers, scribes, sign or oral interpreters, adapted equipment, and other pertinent services or equipment.
- The institution bears the responsibility of guaranteeing that no eligible student with a disability is left out of programs or refused access because auxiliary aids and services are not available.
- All activities, services, and programs would be provided in the most integrated environment feasible to accommodate the requirements of students with disabilities and to promote communication among all students, including SwDs.
- Reasonable educational accommodation will be granted to students with disabilities who have self-identified and complied with legal requirements by providing adequate documentation.
- Academic criteria should be changed as necessary and appropriate to guarantee that they do not discriminate against or have the appearance of discriminating against students with disabilities (SWDs).
- Modifications could involve adjusting the time allotted to fulfil degree requirements, substituting, or waiving certain courses that are necessary to fulfil requirements, or changing the way certain courses are taught.
- The College may oversee or help oversee the administration of fellowships, scholarships, or other forms of financial support established by management, trusts, or other organizations of a similar nature that call for awards to be given;
 - The Institution will guarantee to outside agencies, organizations, or individuals that placement opportunities for students are available to SwDs.
- Assistance with placement, guidance, and counselling for personal, academic, or professional goals would be given without regard to a person's impairment.

Sanda
PRINCIPAL
Dr. Sudhir Chandra Sur Institute
of Technology & Sports Complex
540 Dum Dum Rd Kolkata-74

Policy for Disabled Friendly Environment



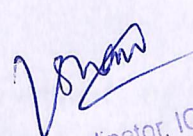
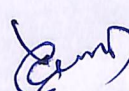
DR. SUDHIR CHANDRA SUR INSTITUTE OF TECHNOLOGY AND SPORTS COMPLEX

540, Dum Dum Road, Suremath, Kolkata- 700074, West Bengal



Policy for Disabled Friendly Environment (W.e.f 2020-21)

Revised and Approved by BOG
Dated on 04/07/2020
Under Agenda No. 3

Ref. No: <u>DSCSITSE/POLY/ 2020-21/24</u> Issue No- <u>3</u>	Compiled & Checked By:  (IQAC Convener)	Approved By:  (Principal)
--	---	---

Coordinator, IQAC
Dr. Sudhir Chandra Sur Institute
of Technology and Sports Complex
540, Dum Dum Road, Kolkata-700074

PRINCIPAL
Dr. Sudhir Chandra Sur Institute
of Technology & Sports Complex
540 Dum Dum Rd Kolkata-74

Policy for Disabled Friendly Environment

The primary goal of the policy is to establish a collegiate environment that will enhance the college education of individuals with disabilities. The Persons with Disabilities Act of 1995 and the National Policy for Persons with Disabilities, 2006, both state that students with disabilities should have access to education at all levels.

Discrimination based on handicap, or any other criteria is not practiced at the Dr. Sudhir Chandra Sur Institute of Technology and Sports Complex. SurTech offers an inclusive environment for teaching and learning where staff and students with disabilities are not subjected to discrimination. The institute's authorities all offer the staff and students with disabilities every assistance they can. These policies apply to all staff members, instructors, and students.

There is a robust support system available at the college for students with disabilities. The college offers complete integration of all people, complete and equal access to co-curricular and extracurricular programs, and academic programs to enhance the educational experiences of students with disabilities pursuing higher education. There shall be no prejudice against any student in any of the Dr. Sudhir Chandra Sur Institute of Technology and Sports Complex's programs or events. By creating an environment that allows them to exercise, take part in equal activities, and socialize with other students, the Institute gives students with disabilities the chance to grow with equality and dignity.

OBJECTIVES:

- Create an inclusive culture to prevent discrimination against students and staff in the workplace and educational setting based on disability.
- To create an appropriate regulatory body to offer active services to the institute's workers and students with disabilities.
- Verify that all regulations pertaining to people with disabilities are being implemented.
- Verify the complete involvement of individuals with disabilities and offer them equal opportunities for growth.
- To be able to invest the necessary funds in order to meet the aforementioned goals.
- To offer equitable educational opportunities to students with disabilities pursuing higher education.

DISABILITY:

This word refers to limitations in movement and senses (e.g., hearing, eyesight, or mobility). Acute brain injuries (ABI) are included in the range of disabilities, as are



1 of 3

PRINCIPAL
Dr. Sudhir Chandra Sur Institute
of Technology & Sports Complex
540, Dum Dum Rd. Kolkata-74



impairments brought on by chronic illnesses and syndromes, imperceptible disabilities like psychological and emotional disorders, learning disabilities in the context of education, heart disease, asthma, and epilepsy. Numerous disabilities differ in terms of their degree and kind of limitation; hence, the effort needs to be unique and tailored to each person's needs.

QUALIFIED PERSON WITH DISABILITY

A "qualified individual with a disability" is a person who meets the requirements to participate in any institute activity.

For a qualified person with a disability to be considered for employment, training, assignments, and promotion, they must be able to perform the minimum essential functions of the job.

ENABLING UNITS FOR INDIVIDUALS WITH DISABILITIES:

Dr. Sudhir Chandra Sur Institute of Technology and Sports Complex has set up a resource center on campus for individuals with disabilities seeking comprehensive education. For those with disabilities, this center will serve as an enabling unit.

- The institute will supply the necessary supporting staff considering the unit's diverse roles and activities.
- To implement the institute's policy for people with disabilities, the unit will collaborate with the expert committee on individuals with disabilities.
- The resource center, also known as the Enabling Unit, will primarily perform the following tasks:
- Provide guidance on the kinds of courses that students with disabilities can take at the postsecondary level of education.
- Evaluating the courses that students with disabilities are taking to determine their educational needs.
- Organizing teacher awareness campaigns regarding the methods of instruction, methods of assessment, etc. that they should use while dealing with children who have disabilities in the classroom.
- Aiding students with disabilities and helping them find suitable jobs once returning from college.
- Helping students with impairments with remedial coaching sessions on a regular basis.

ACCESSIBILITY POLICY:

This refers to ensuring that all programs, events, and associated advantages are completely accessible to eligible individuals with disabilities. Many materials should be provided by the institute to make the campus accessible to people with disabilities. It is the responsibility of the faculty and administration of the institute to make reasonable accommodation for all individuals with disabilities and to assist in resolving any issues related to access. We provide wheelchairs for students with disabilities.

PRINCIPAL 2 of 3

Dr. Sudhir Chandra Sur Institute
of Technology & Sports Complex
540, Dum Dum Rd. Kolkata-74

Strict adherence to the following accessibility guidelines shall be ensured:

- Every UG and PG program and activity needs to be accessible.
- All students with disabilities should have access to accessible textbooks and study materials. Teachers and non-teaching staff should also be made aware of accessibility difficulties through awareness programs.

EXAM POLICY:


To accommodate students with impairments, Dr. Sudhir Chandra Sur Institute of Technology and Sports Complex may alter the assessment framework as needed. There will be practical accessibility to accommodate the needs of the sizable student population with impairments. The examination department has released instructions regarding the use of scribes in exams.

ACCESSIBILITY AND ACCESS AUDIT FOR PERSONS WITH DISABILITIES:

❖ Enabling Environment

According to the Person with Disabilities (PwD) Act, the Institution's grounds are an enabling environment if all the amenities are accessible to and used by people with disabilities:

- Gates of entry.
- The building's elevators and ramps.
- Emergency doorways.
- Parking.
- Making restrooms wheelchair accessible.
- Auditory signals and Braille symbols in lifts and elevators."
- Slopes and curb cuts in the interior pavement of the Institution.
- In an emergency, employees, teachers, and students have access to ambulances. Periodically, facilities are offered in accordance with the regulations.
- Sessions on disability sensitization are included in the program for orienting students and employees.
- Employees are prepared to help anyone with disabilities, particularly those who struggle with learning.
- Students with visual impairments kit.


PRINCIPAL
Dr. Sudhir Chandra Sur Institute
of Technology & Sports Complex
546, Dum Dum Rd. Kolkata-74



Policy for Disabled Friendly Environment

The primary goal of the policy is to establish a collegiate environment that will enhance the college education of individuals with disabilities. The Persons with Disabilities Act of 1995 and the National Policy for Education for the Disabled, 2005, both state that students with disabilities should have equal access to all levels of education. Distribution Board of West Bengal has approved this policy as a part of the Dr. Sudhir Chandra Sur Degree Engineering College, Kolkata.



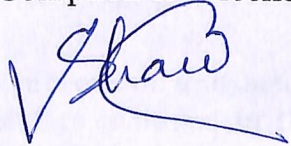

DR. SUDHIR CHANDRA SUR DEGREE ENGINEERING COLLEGE

540, Dum Dum Road, Surermath, Kolkata- 700074, West Bengal



Policy for Disabled Friendly Environment (W.e.f 2018-19)

Approved by BOG
Dated on 03/07/2018
Under Agenda No. 3

Ref. No: DSDEC/ POLY/ 2018-19/24 Issue No- <u>2</u>	Compiled & Checked By:  (IQAC Convener)	Approved By:  Principal Dr. Sudhir Chandra Sur Degree (Principal) Engineering College 540, Dum Dum Road, Surermath Kolkata - 74
--	--	--



Policy for Disabled Friendly Environment

The primary goal of the policy is to establish a collegiate environment that will enhance the college education of individuals with disabilities. The Persons with Disabilities Act of 1995 and the National Policy for Persons with Disabilities, 2006, both state that students with disabilities should have access to education at all levels.

Discrimination based on handicap, or any other criteria, is not practiced at the Dr. Sudhir Chandra Sur Degree Engineering College. SurTech offers an inclusive environment for teaching and learning where staff and students with disabilities are not subjected to discrimination. The institute's authorities all offer the staff and students with disabilities every assistance they can. These policies apply to all staff members, instructors, and students.

There is a robust support system available at the college for students with disabilities. The college offers complete integration of all people, complete and equal access to co-curricular and extracurricular programs, and academic programs to enhance the educational experiences of students with disabilities pursuing higher education. There shall be no prejudice against any student in any of the Dr. Sudhir Chandra Sur Degree Engineering College's programs or events. By creating an environment that allows them to exercise, take part in equal activities, and socialize with other students, the Institute gives students with disabilities the chance to grow with equality and dignity.

OBJECTIVES:

- Create an inclusive culture to prevent discrimination against students and staff in the workplace and educational setting based on disability.
- To create an appropriate regulatory body to offer active services to the institute's workers and students with disabilities.
- Verify that all regulations pertaining to people with disabilities are being implemented.
- Verify the complete involvement of individuals with disabilities and offer them equal opportunities for growth.
- To be able to invest the necessary funds in order to meet the aforementioned goals.
- To offer equitable educational opportunities to students with disabilities pursuing higher education.

DISABILITY:

This word refers to limitations in movement and senses (e.g., hearing, eyesight, or mobility). Acute brain injuries (ABI) are included in the range of disabilities, as are impairments brought on by chronic illnesses and syndromes, imperceptible disabilities

Principal 1 of 3
Dr. Sudhir Chandra Sur Degree
Engineering College
540, Dun Dum Road, Surmath
Kolkata - 74



like psychological and emotional disorders, learning disabilities in the context of education, heart disease, asthma, and epilepsy. Numerous disabilities differ in terms of their degree and kind of limitation; hence, the effort needs to be unique and tailored to each person's needs.

QUALIFIED PERSON WITH DISABILITY

A "qualified individual with a disability" is a person who meets the requirements to participate in any institute activity.

For a qualified person with a disability to be considered for employment, training, assignments, and promotion, they must be able to perform the minimum essential functions of the job.

ENABLING UNITS FOR INDIVIDUALS WITH DISABILITIES:

Dr. Sudhir Chandra Sur Degree Engineering College has set up a resource center on campus for individuals with disabilities seeking comprehensive education. For those with disabilities, this center will serve as an enabling unit.

- The institute will supply the necessary supporting staff considering the unit's diverse roles and activities.
- To implement the institute's policy for people with disabilities, the unit will collaborate with the expert committee on individuals with disabilities.
- The resource center, also known as the Enabling Unit, will primarily perform the following tasks:
- Provide guidance on the kinds of courses that students with disabilities can take at the postsecondary level of education.
- Evaluating the courses that students with disabilities are taking to determine their educational needs.
- Organizing teacher awareness campaigns regarding the methods of instruction, methods of assessment, etc. that they should use while dealing with children who have disabilities in the classroom.
- Aiding students with disabilities and helping them find suitable jobs once returning from college.
- Helping students with impairments with remedial coaching sessions on a regular basis.

ACCESSIBILITY POLICY:

This refers to ensuring that all programs, events, and associated advantages are completely accessible to eligible individuals with disabilities. Many materials should be provided by the institute to make the campus accessible to people with disabilities. It is the responsibility of the faculty and administration of the institute to make reasonable accommodation for all individuals with disabilities and to assist in resolving any issues related to access. We provide wheelchairs for students with disabilities.

Principal
Dr. Sudhir Chandra Sur Degree
Engineering College
540, Dum Dum Road, Suremath
Kolkata - 74



Strict adherence to the following accessibility guidelines shall be ensured:

- Every UG and PG program and activity needs to be accessible.
- All students with disabilities should have access to accessible textbooks and study materials. Teachers and non-teaching staff should also be made aware of accessibility difficulties through awareness programs.

EXAM POLICY:

To accommodate students with impairments, Dr. Sudhir Chandra Sur Degree Engineering College may alter the assessment framework as needed. There will be practical accessibility to accommodate the needs of the sizable student population with impairments. The examination department has released instructions regarding the use of scribes in exams.

ACCESSIBILITY AND ACCESS AUDIT FOR PERSONS WITH DISABILITIES:

❖ Enabling Environment

According to the Person with Disabilities (PwD) Act, the Institution's grounds are an enabling environment if all the amenities are accessible to and used by people with disabilities:

- Gates of entry.
- The building's elevators and ramps.
- Emergency doorways.
- Parking.
- Making restrooms wheelchair accessible.
- Auditory signals and Braille symbols in lifts and elevators."
- Slopes and curb cuts in the interior pavement of the Institution.
- In an emergency, employees, teachers, and students have access to ambulances. Periodically, facilities are offered in accordance with the regulations.
- Sessions on disability sensitization are included in the program for orienting students and employees.
- Employees are prepared to help anyone with disabilities, particularly those who struggle with learning.
- Students with visual impairments kit.

Principal
Dr. Sudhir Chandra Sur Degree
Engineering College
540, Dum Dum Road, Suremath
Kolkata - 74